



**FAIRBANKS NORTH STAR BOROUGH**  
**Dept of Public Works - Division of Rural Service**  
 FNSB School District Building - 520 5<sup>th</sup> Ave, 1<sup>st</sup> Floor, Ste. D  
 PO Box 71267, Fairbanks, AK 99707-1267  
 Phone: 907-459-1223 - Email: ruralservices@fnsb.us  
**CONSTRUCTION PERMIT APPLICATION FOR DRIVEWAYS**  
**ALLOW 5 WORKING DAYS TO PROCESS PERMIT**

Applicant: \_\_\_\_\_

Title: \_\_\_\_\_  
 (Owner/Contractor/Agent)

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Permit # _____
<b>Non-Refundable Fee:</b>
Pre-Construction _____ \$ 60.00
Post-Construction _____ \$120.00
Fee receipt # _____
<i>(Office Use Only)</i>

The physical location to be affected:

Service Area \_\_\_\_\_

Street Address \_\_\_\_\_

**ALL CONSTRUCTION PERMITS REQUIRE AN ADDRESS, WHICH CAN BE OBTAINED FROM THE FNSB COMMUNITY PLANNING DEPARTMENT.**

Legal Description:

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Tax Lot/PAN: \_\_\_\_\_

Date work to start by: \_\_\_\_\_

Date work to be completed by: \_\_\_\_\_ *(WORK MUST BE COMPLETE WITHIN 2 YEARS FROM ISSUE DATE)*

**The applicant certifies that he/she (or an authorized representative) has full authority to carry out the work at the above location, will comply with all conditions, restrictions and regulations of the Borough, and will maintain all property in accordance with the provisions of this permit.**

**The applicant, in carrying out any or all the work mentioned or referred to in this application and in the authorized permit issued, shall strictly conform to the terms of such permit, FNSB Code of Ordinances, Chapter 12.16, and such policy directives as issued.**

**The applicant shall comply with regulations of all other governmental agencies. The work shall be accomplished in a manner that will not change the roadway or appurtenances, or in any manner endanger the traveling public.**

**PERMITTEE IS RESPONSIBLE FOR IDENTIFYING ALL UTILITIES LOCATED WITHIN THE AREA OF THIS PERMIT AND FOR REQUESTING ALL NECESSARY UTILITY LOCATIONS FROM THE UTILITY COMPANY.**

Applicant Signature: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

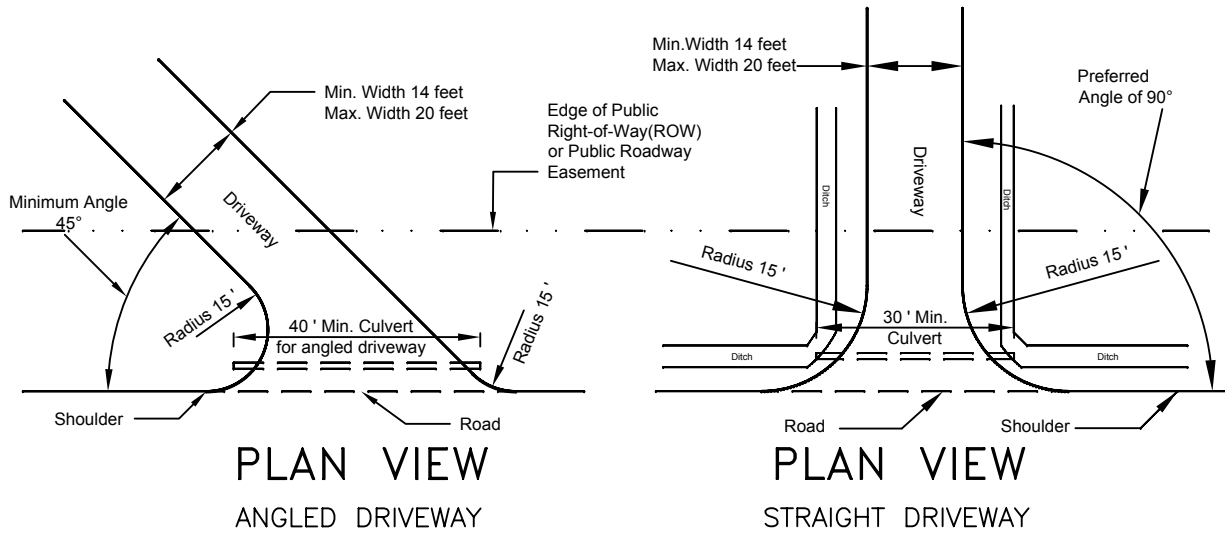
Date: \_\_\_\_\_

date received

*(Office Use Only)*

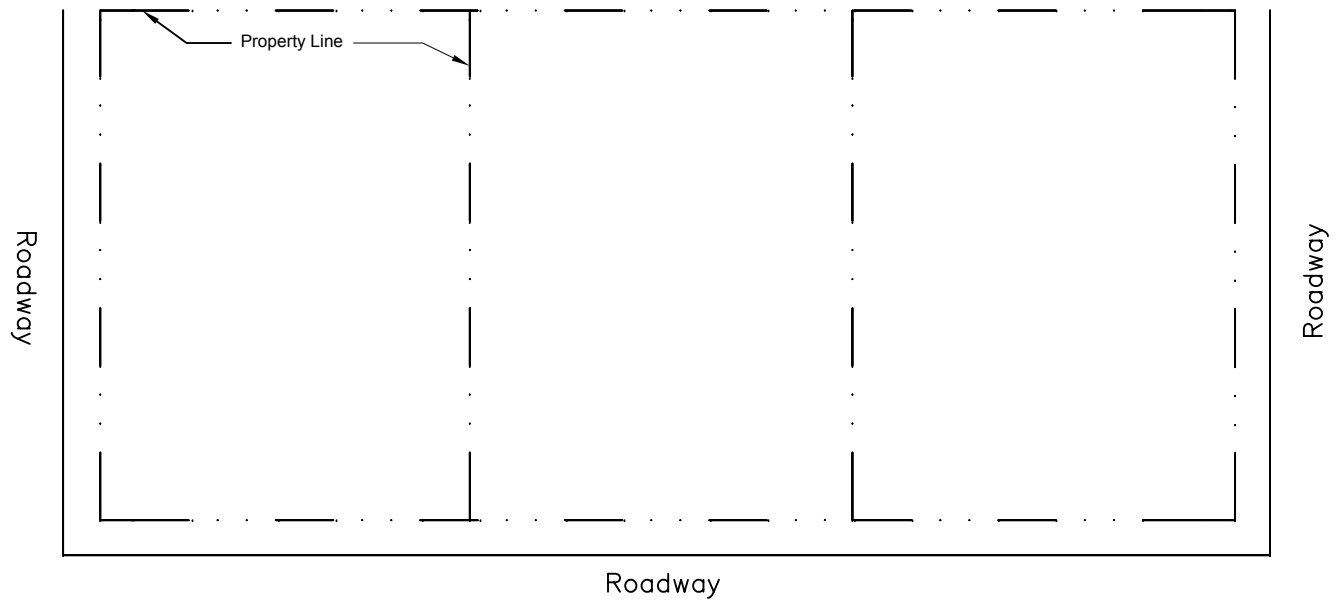
The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

# Proposed Driveway Configuration



## Proposed Site Plan

(not to scale)



- Sketch the approximate location of the driveway on the site plan above
- Provide approximate distance from nearest property corner to center of driveway apron
- Indicate direction of flow if drainage ditch is present

- |  |   |
|--|---|
| <input type="checkbox"/> Uphill Driveway   | <input type="checkbox"/> Existing Ditch Present |
| <input type="checkbox"/> Downhill Driveway | <input type="checkbox"/> Angled Driveway        |
| <input type="checkbox"/> Flat Driveway     | <input type="checkbox"/> Straight Driveway      |

Other Comments / Information \_\_\_\_\_



Fairbanks North Star Borough

520 5th Ave. • PO Box 71267 • Fairbanks, Alaska 99707  
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